

College Ordinance on Child Protection Policy

The College recognises that members or assistant staff of the College may occasionally work with children in the course of their duties. In this context, the College is committed to:

- respecting the rights, wishes and well-being of children with whom it is working;
- taking all reasonable practical steps to protect children from physical, sexual and emotional abuse;
- promoting the welfare of children and their protection within a relationship of trust.

The following Policy is established to support these commitments and to ensure that the College fulfils its obligations under the Safeguarding Vulnerable Groups Act 2006 and any successor legislation:

1. The designated officer for the protection of children is the Bursar.
2. The designated officer has responsibility for
 - (i) reviewing on a regular basis the activities of the College that involve members of the College or College assistant staff in unsupervised contact with children alone or in circumstances where the need to have regard to protection may arise;
 - (ii) identifying the posts for which Disclosure and Barring Service (DBS) checks should be sought;
 - (iii) ensuring that all necessary steps are taken in relation to such checks;
 - (iv) reviewing the training and the controls in place where the activities of the College involve children; where necessary, seeking from the Governing Body the authorisation of such training or controls;
 - (v) keeping a record of any incidents or other matters that raise issues concerning the protection of children.
 - (vi) meeting legal obligations in respect of reporting relevant information to the Disclosure and Barring Service.
3. The designated officer will report annually to the Governing Body on matters concerning the protection of children and on the operation of this policy. The designated officer will make recommendations, as he or she sees fit, for the amendment of this policy.

Approved by the Governing Body of Fitzwilliam College as a revision to the College Ordinances

27th November 2013 and 22nd January 2014